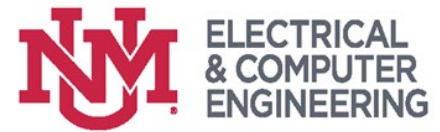


Undergraduate Faculty Advisement Form



Instructions for Students

1. Fill in the information below using your [LoboTrax Degree Audit](#), [UNM Catalog](#), and the [ECE website](#).
2. Arrange a time to meet with your faculty advisor (Zoom, phone, in-person, etc.). If you don't know who your faculty advisor is, check your UNM email for a message from eceadvise@unm.edu titled "Faculty Advisement".
3. Your faculty advisor will add your meeting notes to your LoboAchieve and they will contact an academic advisor to confirm your advisement has been completed for hold removal. You may contact an academic advisor for any lingering questions.

Name		Date	UNM ID Number	UNM Email
Program (BS EE or BS CompE)		Other programs (dual degree, minors)		Estimated Graduation Sem/Yr*

* If you have 3 semesters left to graduate, complete the [application to graduate form](#) in the ECE website. If you already applied but need to update any graduation details (new estimated date, additional programs, etc.), please meet with an academic advisor.

Current Sem/Yr		Semester/Year		Semester/Year	
Current Courses	Hrs	Planned Courses	Hrs	Planned Courses	Hrs
Total Hours		Total Hours		Total Hours	

Possible discussion topics:

- ECE electives
- Career goals
- Course load feedback
- Graduate school
- [Shared Credit Program](#)
- Research/Internships
- [Departmental Honors](#)
- CV/Resume advise

Questions/Comments/Concerns you'd like to discuss:

Instructions for Faculty

1. After completing advisement, input a meeting summary and your notes into the student's LoboAchieve. You may either
 - a. type in the student's planned courses and your notes
 - b. or attach this form to your notes using the "Non-Appointment Comment" option.
2. Notify eceadvise@unm.edu. An academic advisor will use your message as confirmation the advisement meeting has occurred and the student's advisement hold can be removed. If you or the student have any lingering questions, feel free to ask the academic advisor or refer the student to them.